3 February 2016

Dear Parent/Guardian

Please find below details for the Equestrian activity that will be available to the students of HVGS in 2016. The HVGS Equestrian Club will be offering riding lessons after school from 3:30 to 4:30 from **Friday the 12th February – Friday 18th March**. This is open to any student from Year 4 to Year 12, and will be conducted by Sterntaler Equestrian Services at their premises. The riding school will cater for all abilities from novices to skilled competitors. Students will need to nominate each term to continue riding.

Please note: Students will be under the care of Sterntaler staff for the duration of the lesson.

**Relevant information for parents**

- **Cost:** $20 per session – Total $120. Please see payment options for details.
- **Transport arrangements:** School bus driven by Mr Tony Burgess
- **Equipment and clothing required:** HVGS sports uniform, jodhpurs or jeans. All riding equipment provided by Sterntaler Equestrian
- **Departure Time:** Depart HVGS at 3:05pm
- **Return Time:** Parents will pick up their child/ren 4:30pm at Sterntaler Equestrian - Buchanan
- **Teacher in charge:** Mrs Emma Bennis & Mr Tony Burgess
- **Nature of activities to be undertaken:** Equestrian
- **Procedures for dealing with unacceptable behaviour:** As per HVGS Behaviour Management Guidelines
- **Emergency contact:** Mr Tony Burgess 0402 299 537

If you have any concern or questions please contact Mrs Emma Bennis at school during normal school hours on 4934 2444.

Yours sincerely

Tony Burgess
**Director of Sport 7 - 12**

Brett Blake
**Director of Administration**
Secondary School Equestrian Activity
(To be returned to Mrs Bennis by Monday 8th February 2016)

Student’s name: ____________________________ Mentor/Class Group: ________________

I have read and understand the information contained in this permission letter. Listed below are any special requirements or medical conditions that staff need to be aware of for the student to participate in the activity.

__________________________________________________________________________________

Payment Options

I give permission for my son/daughter to attend the Equestrian activity at Sterntaler Equestrian being held after school 3:30- 4:30 commencing Friday 12th February 2016.

I authorise the amount of $120 to be charged to my school fee account and confirm that I am the account holder of the school fee account (*see conditions below).

Signature: ____________________________ Date: ____________________________

Parent/Guardian

* The cost of the above excursion cannot be charged to the school fee account where:
  1. School fees are in arrears; or
  2. The party signing the permission note is not the account holder of the school fee account.

In these instances, payment must be made in advance by cheque, credit card or EFT.

EFT details
Bank: CBA East Maitland
BSB: 062-807
Account: 28008661
Reference: Students name & Equestrian T1
Third Party Provider Indemnities

In order for your child to participate in the Junior School Equestrian activity, Sterntaler Equestrian requires that the following release/waiver/indemnity be completed and returned to the School. If the form is not completed, your child will not be able to participate in the activity. Please read the documentation carefully and ensure that you understand it. Hunter Valley Grammar School makes no recommendation in relation to the terms and conditions of the release/indemnity/waiver.

We attach documentation provided to us by Sterntaler Equestrian for your information. The School does not endorse or make any representation as to the accuracy or correctness of this information.

Risk Warning for Non-compulsory Sporting Activities

Hunter Valley Grammar School administers/convenes/participates in Equestrian sporting activities in which many students, including students from this school, participate. While Hunter Valley Grammar School takes measures to make the sporting activities as safe as possible for participants, there is a risk that students can be injured and suffer loss (including financial loss) and damage as a result of their participation in these sporting activities, whether at training or in actual events.

Injury can occur while the student is engaging in or watching a sporting activity, or travelling to and from the event. The injury may result from a student’s actions or the actions of others. On some occasions, an injury can be serious (such as torn ligaments, dislocations, back injuries, concussion or broken bones). In very rare cases the injury can be life-threatening or result in permanent disability. If a student has a pre-existing injury, participating in a sporting activity could result in an exacerbation of that injury.

Students could also suffer loss as a result of their personal property being lost, stolen damaged or destroyed.
Release and Waiver of Liability

HORSE RIDING IS A DANGEROUS ACTIVITY

I understand and acknowledge that horse riding is a dangerous activity and that horses can act in a sudden and unpredictable (changeable) way, especially if frightened or hurt.

I understand and acknowledge that serious INJURY or DEATH may result from horse riding activities, and in particular this lesson. I agree that I RIDE at my OWN RISK.

I agree not to drink alcohol or take drugs prohibited by law before or during this lesson.

Conduct
I agree to follow the directions of the instructor at all times and that any misconduct or refusal by me to follow any direction of the instructor will result in the CANCELLATION of my riding fee and my immediate removal from my horse NO MATTER where that may occur.

I agree to wear a helmet during this lesson.

Health
I am in good health and I have no physical/mental disabilities OR (Strike out whichever is inappropriate)
I have the following physical/mental disabilities:

<table>
<thead>
<tr>
<th>Name of Rider:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>(H)</td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Date of Birth:</td>
<td></td>
</tr>
<tr>
<td>Name of Guardian: (If under 18)</td>
<td></td>
</tr>
<tr>
<td>Guardian’s Address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>(H)</td>
</tr>
<tr>
<td>Rider’s Experience: (Tick appropriate)</td>
<td>Very Experienced (Competitions)</td>
</tr>
<tr>
<td>Details of Riding Experience:</td>
<td></td>
</tr>
</tbody>
</table>

Effect of This Document
I understand that my signature to this document constitutes a complete and unconditional release of all liability of the Proprietors of Sterntaler Equestrian Services to the greatest extent allowed by law in the event of me and/or the children in my care suffering injury or death.

Dated: ___________________ Signature of Rider/Guardian if under 18 years)

Duty of Proprietors of Sterntaler Equestrian Services
The Proprietors of Sterntaler Equestrian Services will exercise their case and skills in providing each rider with a suitable horse, and will conduct this lesson keeping in mind the welfare and safety of the rider. (Section 74 Trade Practices Act).